



Yale First Nation Government

Incident Report

An Incident Report can be completed and submitted to Yale First Nation by anyone who feels there is a matter that should be reported. The incident report is a document that records the facts and details of a workplace, community incident, accident or near miss.

Reported to:	
Date of incident	
Location of incident:	
Time:	

Contact Details of Person Submitting this Form

Name	
Staff? / YFN Member? / Visitor?	

INCIDENT DETAILS

A. People Involved

Names:
-
-
-

If a child was involved, was the Parent/Guardian contacted at the time? (Yes or no, plus any relevant details)

--

B. Description of Situation

Check Incident Type	<input checked="" type="checkbox"/>	Medical	<input type="checkbox"/>	Behavioural	<input type="checkbox"/>	Physical Abuse	<input type="checkbox"/>	Criminal	<input type="checkbox"/>	Property Damage	<input type="checkbox"/>
Safety Concern	<input type="checkbox"/>	Sexual Abuse	<input type="checkbox"/>	Accident	<input type="checkbox"/>	Verbal Abuse	<input type="checkbox"/>	Fire	<input type="checkbox"/>	Other	<input type="checkbox"/>

Please describe the incident (attached additional sheets if required):

--

Reporter's recommendation to resolve concern:

--



Injuries sustained: (yes or no)

Police Notified? (yes or no)	File #
Child & Family Protection Notified (yes or no)	
Other Significant person(s) or Authorities Notified? (yes or no)	
Police Officer / Social Worker Contact Info (if available)	
-	
-	

Follow Up Action Taken:
-

Printed name of Person submitting this form		
Signature of Person submitting this form		(Day / Month / Year)

Police, Fire, Ambulance Ph. - 911

24hrs Child Protection Concern Ph. 1- 800 – 663 - 9122

All reports will remain confidential if requested, unless a minor has been involved.
 You and Yale First Nation are required by law to report all child protection concerns to authorities.

Your report helps keep the Yale First Nation community safe!

Thank-you for submitting this report.